

**Schedule 3** Itemised scale of costs

**Part 1** Costs allowable for lawyer's work done and services performed

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## Schedule 3—Itemised scale of costs

Note 1: See rule 19.18 and clause 6.19 of Schedule 6.

Note 2: This Schedule applies generally to work done on or after 1 January 2015 (see rule 27.02). Different amounts, set out in superseded versions of this Schedule, may continue to apply to work done before that date.

### Part 1—Costs allowable for lawyer's work done and services performed

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<b>Costs—lawyer's work</b>		
<b>Item</b>	<b>Matter for which charge is made</b>	<b>Amount (including GST)</b>
101	Drafting a document (other than a letter)	\$19.67 per 100 words
102	Producing a document (other than a letter) in printed form	\$6.72 per 100 words
103	Drafting and producing a letter (including a fax or an email)	\$22.60 per 100 words
104	Reading a document	\$9.21 per 100 words
105	Scanning a document (where reading is not necessary)	\$3.62 per 100 words
106	For a document or letter mentioned in item 101, 102, 103, 104 or 105 containing more than 3 000 words	The amount allowed by the Registrar
107	Photocopy or other reproduction of a document	78 cents per page
108	Time reasonably spent by a lawyer on work requiring the skill of a lawyer (except work to which any other item in this Part applies)	\$230.78 per hour
109	Time reasonably spent by a lawyer, or by a clerk of a lawyer, on work (except work to which any other item in this Part applies)	\$149.63 per hour

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Note: See rule 19.43 in relation to item 104.

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## Part 2—Costs allowable for counsel's work done and services performed

<b>Costs—counsel's work</b>			
<b>Item</b>	<b>Matter for which charge is made</b>	<b>Amount (including GST)— senior counsel</b>	<b>Amount (including GST)— junior counsel</b>
201	Chamber work (including preparing or settling any necessary document, opinion, advice or evidence, and any reading fee (if allowed))	\$443.84– \$760.88 per hour	\$264.99– \$377.92 per hour
202	Attendance at a conference (including a court-appointed conference), if necessary	\$443.84– \$760.88 per hour	\$264.99– \$377.92 per hour
203	Attendance of less than 3 hours (for example, a procedural hearing or a summary hearing)	\$443.84– \$3 170.16	\$237.06– \$1 110.82
204	A hearing or trial taking at least 3 hours but not more than 1 day	\$824.25– \$6 340.92	\$785.92– \$1 816.68
205	Other hearings or trials	\$2 092.40– \$6 340.92 per day	\$1 873– \$2 753.04 per day
206	Reserved judgment	\$443.84– \$760.88 per hour	\$264.99– \$377.92 per hour

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### Part 3—Basic composite amount for undefended divorce

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**Costs—undefended divorce**

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<b>Item</b>	<b>Matter for which charge is made</b>	<b>Amount (including GST)</b>
301	If the lawyer employed another lawyer to attend at court for the applicant and there is a child of the marriage under 18	\$974.74
302	If the lawyer employed another lawyer to attend at court for the applicant and there is no child of the marriage under 18	\$725.21
303	If the lawyer did not employ another lawyer to attend at court for the applicant and there is a child of the marriage under 18	\$915.11
304	If the lawyer did not employ another lawyer to attend at court for the applicant and there is no child of the marriage under 18	\$684.76
305	If the lawyer did not attend at court for the hearing under section 98A of the Act	\$589.18

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**Part 4—Basic composite amount for request for  
Enforcement Warrant or Third Party Debt  
Notice**

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**Costs—Enforcement Warrant or Third Party Debt Notice**

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<b>Item</b>	<b>Matter for which charge is made</b>	<b>Amount (including GST)</b>
401	An Enforcement Warrant under rule 20.16	\$589.18
402	A Third Party Debt Notice under rule 20.32	\$589.18

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**Schedule 4** Conduct money and witness fees

**Part 1** Conduct money

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## **Schedule 4—Conduct money and witness fees**

(rules 15.23 and 19.18)

### **Part 1—Conduct money**

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<b>Item</b>	<b>Matter for which allowance is paid</b>	<b>Amount of allowance</b>
101	Minimum amount	The minimum amount for conduct money is \$10
102	Travel	(a) the amount to be paid for fares on public transport for return travel between the place of employment or residence and the court; or (b) if no public transport is available, the amount calculated at the rate of 80 cents per kilometre required to be travelled between the place of employment or residence and the court
103	Accommodation and meals	A reasonable allowance for accommodation and meals to be incurred during the estimated time of the hearing or trial

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## **Part 2—Witness fees**

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<b>Item</b>	<b>Type of witness</b>	<b>Amount of fee</b>
201	All witnesses	\$75 per day, or part of a day, for necessary absence from the witness's place of employment or residence
202	Expert witnesses	Such further amount as the court allows for the preparation of a report and absence from the expert witness's place of employment

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