

LIV Competition and Consumer Law Committee Committee Charter

Objectives

The objectives of the Committee are:

- Represent the Law Institute of Victoria in reviews and investigations regarding competition and consumer law issues by providing reactive and proactive submissions.
- Educate the wider legal profession and community about competition and consumer law issues including by providing opportunities for lawyers to gain CPD points and attend seminars that contribute to continuing legal education.
- Share knowledge and experiences amongst committee members regarding competition and consumer law issues.
- Where appropriate, liaise with other committees in the LIV Commercial Law Section to discuss opportunities for collaborating on events and training.

Functions

- Organise and host seminars on competition and consumer law issues where lawyers can gain CPD units and continue their legal education.
- Host Hot Law CLEs for topical competition and consumer law issues.
- Organise keynote speakers to attend events and networking sessions regarding competition and consumer law issues.
- Provide written updates to the legal profession regarding topical competition and consumer law issues.
- Prepare submissions, where appropriate, for relevant industry reviews and investigations.

Responsibilities

The responsibilities of the Committee are:

- Increase awareness amongst the legal profession regarding competition and consumer law matters.
- Educate members of the legal profession regarding competition and consumer law matters.
- Meet every six weeks to discuss developments in competition and consumer law and conduct other Committee business.
- Stay informed of topical competition and consumer law issues on a day-to-day basis.
- Respond to requests to provide submissions for Inquiries pertaining to competition and consumer law issues.
- Report back to the Executive of the LIV Commercial Law Section regarding the Committee's activities and any relevant competition and consumer law topics that should be brought to the commercial law community's attention more broadly.

Meetings

- The Committee will hold meetings every six weeks. Meetings are to be held on Wednesdays between 1:00-2:00pm.
- The meetings will take place either at the Law Institute of Victoria, 470 Bourke Street, Melbourne, Victoria 3000 or at a venue organised in advance by a Committee Member.

Members

- The current Committee Members are listed in Attachment A to this Charter.
- The Committee is to have a chairperson who will chair each meeting. The current chairperson is listed in Attachment A to this Charter.
- Committee members must advise the Secretary in advance should they be unable to attend a meeting. Where committee members have failed to attend three consecutive committee meetings, their appointment as a committee member will no longer be active.

Committee processes

- Committee members will take turns in updating fellow Committee members on recent competition and consumer law matters of interest (subject to confidentiality restrictions) to maximise knowledge sharing amongst Committee members at each meeting.
- Committee members will liaise with the LIV CPD Department and Events Department to arrange professional development activities and events for members of the Section.
- Draft submissions prepared by Committee members will be sent to the Commercial Law Executive Chair, Council Liaison Officer and the President for approval prior to being sent to the relevant body or inquiry.
- Representatives of the Committee will take turns, where possible, in attending meetings of the Commercial Law Executive to report back on the Committees activities and update Committee members on the workings of other Section Committees.
- New applicants wishing to join the Committee will provide details of their education qualifications and work experience to the Committee, at which time the Committee will consider the application with regard to the current make-up and requirements of the Committee, or as otherwise provided for in the Commercial Law Section By-Laws.
- Agendas and Minutes will be provided to the Committee Chair prior to circulation to the Committee for review and approval.
- Agendas and Minutes will be circulated to the Committee at least 7 days prior to the date of the next scheduled meeting.