

## Schedule 2—Fees for work done and services performed

Note: See rule 52.02.

### 1 Application of this Schedule

This Schedule, as substituted by the *High Court Amendment (Fees) Rules 2016*, applies to work done or services performed on or after 1 January 2017.

### 2 Fees for work done and services performed

The following table sets out the fees allowable for work done and services performed.

| Fees for work done and services performed |   |   |
|---|---|---|
| Item                                      | Matter for which fee may be charged   | Fee                                       |
| <b>INSTRUCTIONS</b>                       |   |   |
| 1   | Instructions to commence or oppose a proceeding   | \$523.75                                  |
| 2   | Instructions to make or oppose any interlocutory application  | \$261.90                                  |
| 3   | Instructions to prepare any pleading  | \$261.90                                  |
| 4   | Instructions to brief counsel   | \$261.90                                  |
| 5   | Instructions to do any other thing not otherwise provided for   | \$261.90                                  |
| <b>PREPARING DOCUMENTS</b>                |   |   |
| 6   | Preparing any document, other than court books and correspondence:  |   |
|   | (a) by a solicitor, if 5 minutes or less; or  | \$41.90                                   |
|   | (b) by a solicitor, if more than 5 minutes; or  | \$130.95 per quarter hour or part thereof |
|   | (c) by a law clerk, if 5 minutes or less; or  | \$20.95                                   |
|   | (d) by a law clerk, if more than 5 minutes  | \$65.50 per quarter hour or part thereof  |
| <b>PREPARING COURT BOOKS</b>              |   |   |
| 7   | Preparing court books, including application books, appeal books, case stated books, special case books and questions reserved books      | \$130.95 per quarter hour or part thereof |
| 8   | If court books are prepared in-house, the Taxing Officer may allow a reasonable amount in the circumstances for their copying and binding |   |
| <b>PREPARING CORRESPONDENCE</b>           |   |   |
| 9   | Preparing:  |   |
|   | (a) simple correspondence; or   | \$52.40 per page of text                  |

| <b>Fees for work done and services performed</b> |   |   |
|--|---|---|
| <b>Item</b>                                      | <b>Matter for which fee may be charged</b>  | <b>Fee</b>                                |
|  | (b) other correspondence  | \$130.95 per page of text                 |
| <b>READING DOCUMENTS</b>                         |   |   |
| 10   | Reading:  |   |
|  | (a) simple correspondence; or   | \$10.50 per page of text                  |
|  | (b) other correspondence  | \$130.95 per quarter hour or part thereof |
| 11   | Reading documents, other than correspondence:   |   |
|  | (a) up to 10 pages of text; or  | \$10.50 per page of text                  |
|  | (b) otherwise   | \$130.95 per quarter hour or part thereof |
| <b>EXAMINING DOCUMENTS</b>                       |   |   |
| 12   | Examining a document to ensure that it is correct or complete (for example, a proof print of a court book):   |   |
|  | (a) up to 10 pages of text; or  | \$5.25 per page of text                   |
|  | (b) otherwise   | \$65.50 per quarter hour or part thereof  |
| <b>COPYING DOCUMENTS</b>                         |   |   |
| 13   | Copying documents:  |   |
|  | (a) black and white photocopies; or   | 53 cents per page                         |
|  | (b) colour photocopies  | \$1.60 per page                           |
| <b>ATTENDANCES</b>                               |   |   |
| 14   | Attendances, including telephone attendances, research, conferences with clients, conferences with counsel and attendances at Court to file or collect documents: |   |
|  | (a) by a solicitor, if 5 minutes or less; or  | \$41.90                                   |
|  | (b) by a solicitor, if more than 5 minutes; or  | \$130.95 per quarter hour or part thereof |
|  | (c) by a law clerk, if 5 minutes or less; or  | \$20.95                                   |
|  | (d) by a law clerk, if more than 5 minutes  | \$65.50 per quarter hour or part thereof  |

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| <b>Fees for work done and services performed</b> |   |   |
|--|---|---|
| <b>Item</b>                                      | <b>Matter for which fee may be charged</b>  | <b>Fee</b>                                |
| 15   | Attendances in Court, including travelling time to and from Court:  |   |
|  | (a) by a solicitor; or  | \$130.95 per quarter hour or part thereof |
|  | (b) by a law clerk  | \$65.50 per quarter hour or part thereof  |
|  | Note: The Taxing Officer has the discretion to allow for the attendance of more than one solicitor or law clerk in Court if the circumstances warrant it  |   |
| 16   | Any other attendance not otherwise provided for   | \$65.50 per quarter hour or part thereof  |
| <b>GENERAL CARE AND CONDUCT</b>                  |   |   |
| 17   | In complex or novel matters the Taxing Officer may allow an additional amount for the general care and conduct of the matter, not exceeding 5% of the total of the fees and disbursements otherwise allowed |   |
| <b>WITNESSES' EXPENSES</b>                       |   |   |
| 18   | For each witness, including that witness' travelling time   | \$261.90 per hour or part thereof         |
| 19   | If a witness is an expert, the Taxing Officer may allow an amount equal to the expert's actual fees for preparing to give evidence and for attending to give evidence                                       |   |
| <b>DISBURSEMENTS</b>                             |   |   |
| 20   | All disbursements reasonably incurred and paid are to be allowed  |   |
| <b>MISCELLANEOUS</b>                             |   |   |
| 21   | In unusual cases, or in instances which are not otherwise covered by the preceding items, the Taxing Officer may allow such additional charges or disbursements as are reasonable in the circumstances      |   |

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