



## Small to Medium Practice Advisory Committee

### Nomination Form

The Small to Medium Practice (SMP) Advisory Committee has been established to provide LIV with a forum for consultation on the development of personalised, relevant and engaging support, advice, education and services on areas of practice and risk management.

LIV is seeking nominations from experienced members who hold a Principal Practising Certificate who have skills and expertise in practice and risk management to join the Advisory Committee.

#### How to nominate

Members wishing to nominate to serve on the SMP Advisory Committee must complete and deliver this nomination form by so that it is received by the no later than 5pm, Friday, 2 August 2019. Please return this nomination form to:

Head of Professional Standards & Quality Assurance  
Law Institute of Victoria  
GPO Box 263  
Melbourne VIC 3001 or DX 350 MELBOURNE  
Email: [pdocherty@liv.asn.au](mailto:pdocherty@liv.asn.au)

All information provided is held in the strictest confidence.

#### Applicant Details

Name			
LIV membership number			
Practice Name			
Address			
		Postcode	
Preferred Phone		Email	
Principal Practice Certificate Issue Date			

**Contributions to the Profession / Areas of expertise**

Current Committee / Group Participation (LIV and other) <i>(please list)</i>				
Areas of Practice Management Expertise / Skills <i>(please tick)</i>	Practice Management Software		Other software	
	Record Management		Client Relationship Management	
	Risk Management Costings & Billing		Business Continuity / Succession	
	Insurance		Strategic Planning	
	Risk Management		Staff Management & Development	
Additional Areas of Expertise to share good practice <i>(please list)</i>				

I confirm that the information contained in my application/form is true and complete and I give permission LIV representative to verify any information provided by me in this application.

I confirm that if successful I permit my preferred contact information to be make available to other SMP Advisory Committee Members.

Signed	
Date	